



Hifth/Naathirah Class Policies

Dear Parents/Guardians,
As-Salaamu 'Alykum,

Masjid Badr Hifth/Naathirah Class staff would like to welcome you back to a new and fresh start! The *Masjid* Board and teachers have been preparing to make your child's time at the class more lucrative and useful. We seek your assistance in supporting our efforts in raising generations of Muslims that follow the footsteps of our beloved Prophet Muhammad (peace be upon him). Our goal is to produce *Huffaath* and *Qaaris* who are capable of reciting and memorizing the Qur'an correctly following the *Tajweed* rules. Also, we aim to help the children of our community implement Islamic norms embodied in the Qur'an they are memorizing. We hope that by providing them with the Islamic environment for learning the Qur'an, they will be able to apply what they learn in their daily life.

We all have to work hard in order to maximize productivity and achieve our goals during the time they meet with the teachers. We request you to kindly adhere to the following points:

General Rules:

1. This class is for students who are 5 years and older.
2. This class is meant to help students read/memorize the Qur'an.
3. Class starting date is Friday, May 3rd, 2024 through Sunday, February 23rd, 2025.
4. Class timings are from 5:30pm to 6:30pm Friday through Sunday. Students who are 15 minutes late with no valid excuse will not be admitted to class. (Please be aware of the Summer/Winter time changes as will be announced).
5. Parents should drop and pick up their children from the *Masjid* on the designated times.
6. Maximum number of students is 40 (20 boys and 20 girls).
7. Parents have to respond to the communications either from teachers or the class organizers.

Enrollment:

Parents have to fill out the attached registration form and give it back to any staff member with the first payment.

Monthly Fees: (Financial Assistance is available upon the *Masjid* Board approval)

Fees are due the first of each month as follows:

- \$50/month for 1 child.
- \$40/month for any additional child.

Attendance:

Students are expected to attend classes regularly. In case a child cannot attend or will join the class later than the class starting time, parents need to notify the teachers.

Dress Code:

- No shorts allowed.
- Girls must wear *hijaab*. For safety, **avoid using any type of pins to secure *hijaabs*.**

Medical Guidelines:

If a child becomes ill during class, he/she will be cared for and the parents will be notified. No medication will be given to the child. If the child is ill at home, and the illness is contagious, PARENTS SHOULD NOT BRING HIM/HER TO CLASS UNTIL HE/SHE RECOVERS. Please consider having your child wear a mask if he/she is coughing.

Class Rules:

- Listen to the teachers and/or other students without interruption.
- Follow instructions of class teachers and volunteers.
- Keep hands and feet to yourself and keep feet off of *Masjid* property.
- No talking or moving without permission.
- Behave properly in the *Masjid* and always keep a low voice.
- Respect the *Masjid* and those who are praying.
- Always move quietly in the *Masjid*.
- Keep the *Masjid* clean and clear of all personal belongings, and/or garbage.
- Come to class prepared with needed materials and completed assignments.
- Treat others (students, teachers, etc.), and the property of others with utmost respect and care.
- Demonstrate Islamic *Akhlaaq*; (be kind, respectful, honest and courteous).
- Use respectful language and speak in an appropriate tone of voice.
- Follow class dress code.

Parents' Responsibilities:

Education succeeds best when parents and teachers work together in a strong partnership. The class staff asks parents to:

- Bring their children to class on time and pick them up promptly after the class ends. (*Children supervision is not available after class hours. The Masjid is not liable for students after class hours*).
- Show an interest in their child's work and experience at the *Masjid*.
- Stay informed of class updates via the class WhatsApp group.
- Volunteer at the class.
- Inform members of staff if there are any concerns affecting their children learning.
- Act upon concerns put forward by teachers and all other members of staff.

Disruptive/Inappropriate Behavior Policy:

The following steps will be taken if a student is being disruptive or shows inappropriate behavior during the class:

- Warning 1: Student will be asked to stop the disruptive behavior.
- Warning 2: Student will be told that this is their second warning and asked to stop the disruptive behavior.
- If the student continues to be disruptive for the third time, parents will be contacted for helping stop the disruptive behavior.
- If the student continues interrupting the class, the student will be reported to the *Imam/Masjid* Board for any needed action that may include termination of the student's enrollment.
- Parents will be contacted if the student is reported to the *Imam/Masjid* Board.

For questions, please call Sheikh Nazeer Ahmad at: (559) 396-7570



Hifth/Naathirah Class

Registration Form

Name of the Parent/Guardian of the Student(s):

Primary Phone number:

Secondary Phone Number:

First Student's Name:

Age:

Second Student's Name:

Age:

Third Student's Name:

Age:

- I have read and understood the *Hifth/Naathirah* class policies and I agree to abide by its terms.
- I am also willing to volunteer on (please specify which days): Fridays, Saturdays, Sundays.

Parent/Guardian's Signature:

Date: